**Cover Letter instructions for free language course**

**in the project EFOP-3.9.2-2017-16-00005 "Tisza-menti virágzás"**

**In the cover letter you should write in 120-250 words about the following:**

* **yourself (age, school/workplace, hometown, hobbies, plans in the future, etc)**
* **your valid email address where we can inform you about the details**
* **your level of English**
* **why is a language exam important to you**
* **what do you expect from this language exam preparation course**

Do not forget to use the formats of a formal letter. You should send the letter in word or pdf form to the [racznesa@gmail.com](mailto:racznesa@gmail.com) email address.

Here you can see a sample letter, which might help you write the cover letter, but feel free to write a completely different one.

Csongrád/Felgyő/Tömörkény/Tiszasas/Csanytelek

…. street …

Hungary

… December 2019

Dear Sir or Madam,

I am writing to apply for the free 25 lessons English language exam preparation course offered by EFOP-3.9.2-2017-16-00005 "Tisza-menti virágzás".

I am … years old and I live in ….. with my parents. I attend …. school, which is an amazing secondary school. I like playing football/listening to music in my free time, but my most favourite free time activity is reading/watching TV/hanging out with friends.

My plans for the future include going to university/finding a good job….

You can reach me on …@...... email address.

I have been learning English for almost … years, so I think my level of English might be around A2/A1/close to B2.

Passing a language exam is quite important to me because I would like to go to …..college/university and from 2020 it will only be possible with a B2 language exam./ Passing a language exam is quite important to me because it has always been my main goal to have at least one B2 language exam.

I feel that my speaking/listening/reading/writing skills are needed to be improved so I hope that this course will help me with it and hopefully I will be closer to pass a successful language exam shortly.

I look forward to hearing from you soon.

Yours faithfully,

………………….