**Cover Letter instructions for free language course**

**in the project EFOP-3.9.2-2017-16-00005 "Tisza-menti virágzás"**

**In the cover letter you should write in 100-200 words about the following:**

* **yourself (age, school/workplace, hometown, hobbies, plans in the future, etc)**
* **your valid email address where we can inform you about the details**
* **your level of English**
* **why is a language exam important to you**
* **what do you expect from this language exam preparation course**

Do not forget to use the formats of a formal letter. You should send the letter in word or pdf form to the [fabiantm1980@gmail.com](mailto:fabiantm1980@gmail.com) email address.

Here you can see a sample letter, which might help you write the cover letter, but feel free to write a completely different one.

Csongrád/Felgyő/Tömörkény/Tiszasas

…. street …

Hungary

… July/August 2020

Dear Sir or Madam,

I am writing to apply for the free 25 lessons English language exam preparation course offered by EFOP-3.9.2-2017-16-00005 "Tisza-menti virágzás".

I am … years old and I live in ….. alone/with my parents/family. I attend …. school, which is an amazing secondary school/I work for…..

I like playing football/listening to music/… in my free time, but my most favourite free time activity is reading/watching TV/hanging out with friends.

My plans for the future include going to university/finding a good job….

You can reach me on …@...... email address.

I have been learning English for almost … years, so I think my level of English might be around A2/A1/close to B2.

Passing a language exam is quite important to me because … (it has always been my main goal to have at least one B2 language exam).

I feel that my speaking/listening/reading/writing skills are needed to be improved so I hope that this course will help me with it and hopefully I will be closer to pass a successful language exam shortly.

I look forward to hearing from you soon.

Yours faithfully,

………………….

**Some words about the course:**

It is a program for ESL students who do not have a language exam and prepare to do it soon. It will contain grammar, reading, writing, listening and speaking exercises mainly for a B2 level language exam. According to the plans, a daily schedule will cover the following: one lesson grammar explanation and grammar exercises, one lesson reading comprehension exercises (including tips how you can improve your reading skills), one lesson writing exercises mainly practising informal letters and short essays, one lesson listening exercises and one lesson speaking exercises including language exam topics, picture description and situations.

The student-centered teaching approach will mainly focus on giving the students a successful preparation for ’Origo’ and ’BME’ language exams, but it will be very useful for students who are thinking about other types of language exams as well. There will be 5 lessons a day for 5 days, so it is 25 lessons altogether. Besides course books and language exam sample tests, we tend to use authentic videos and music clips as well to maintain interest during the lessons.

For applying successfully for the free 5 hours a day language exam preparation course in the project EFOP-3.9.2-2017-16-00005 "Tisza-menti virágzás" you need to write a cover a letter and write a short placement test at Csongrád Egészségpont (Csongrád, Kereszt tér 1) on 31 July 2020 at 16:30.